



To	Facsimile	Claim Number <i>(Office Use Only)</i>
From	Telephone	E-mail

Canberra Branch
Tel: (02) 6240 3434
Fax: (02) 6249 8633

Darwin Branch
Tel: (08) 8982 3877
Fax: (08) 8941 1510

Hobart Branch
Tel: (03) 6237 3866
Fax: (03) 6237 3955

Launceston Branch
Tel: (03) 6332 0799
Fax: (03) 6334 2151

Bunbury Branch
Tel: (08) 9721 9200
Fax: (08) 9721 2390

Perth Branch
Tel: (08) 9213 6100
Fax: (08) 9213 6199

Please return this QBE Connect First Report Form to your QBE Workers' Compensation Branch as soon as possible. If you have any supporting documentation, please attach it to this form. **Please note that you can return this form without Claim Forms or Medical Certificates, however we request that you forward this additional information within 5 working days.**

Worker's Details

Surname

Given Names Male Female

Telephone Mobile

Occupation The worker is a: Direct Employee Working Director Subcontractor

How did the injury occur (eg. lifting machinery)?

Describe the worker's injury or condition (eg. strained right knee)

Employer's Details

Business Name

Address Postcode

Contact Person Telephone

Fax Mobile

Is the injured worker currently off work? Yes No If "no", date returned / / Are alternative duties available? Yes No

Has employer made contact with injured worker? Yes No

Doctor's Details (if known)

Treating Doctor/Hospital Telephone

Notifiers's Details

Person making notification Relationship to worker or employer

Signature Date / /

The Privacy legislation protects personal and sensitive information on this form that could reasonably identify you to another person. QBE will only use or disclose your personal information for purposes that would reasonably be expected during the claim process. We may need to share your information with our agents or service providers who may also be involved with your claim. This could include rehabilitation providers, medical practitioners, investigators, solicitors, other insurers, and national and overseas reinsurers. If we need to use the information for another purpose, we will ask you for your permission first. You will be provided with the opportunity to access your personal information (some restrictions and costs may apply). In respect of any complaint that you may have regarding your personal information, QBE will provide you with our dispute resolution procedures. If you would like any further information or if you have any concerns about how QBE is managing your personal information, please contact the Compliance Manager.